

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS

August 22, 2023

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, August 22, 2023 at 5:30 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd. E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

ROLL CALL:

Mrs. Deborah Clack
Mr. Jefferson Helton (Absent)
Mrs. Leslie Killgore
Mr. John C. Nelson, Jr.
Mr. Wesley Oswald
Mrs. Janet Peek
Dr. Scott Pierce
Mr. Michael Taylor
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO
Mr. Stuart O'Neil, General Counsel
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. Chad Martin, Vice President Clinic Operations
Mr. Travis Potter, Vice President Business Development
Ms. Jamie Morgan, Vice President/CFO
Ms. Brandi Isham, Vice President Quality/Coordinated Care
Mr. John Heatherly, Vice President Operations/Support Services
Robert Deuell, M.D., Vice President of Medical Staff Affairs
Mr. Logan Burgess, Robins & Morton
Mr. Thomas Graham, Crosswind
Mr. Eric Moore, Crosswind
Mr. Jeffrey Constantino, Facilities Management Director
Ms. Lisa Hill, Marketing/Development & Communications Director
Ms. Rose Hayden, Assistant Director Development & Communications
Ms. Katie McKenna, Foundation Director
Ms. Cori Snarr, Human Resources Director
Ms. Linda Yeager, Patient Financial Services Director
Ms. Mary Pattberg, Finance Project Director
Mr. Leon Hutto, IT/Telecommunications Director

**Approval of
Minutes**

Mrs. Clack moved, seconded by Mrs. Wensel, to approve the July 25, 2023 minutes as presented. The motion carried unanimously.

**Medical Staff
Report**

Dr. Deuell reported Dr. Jaison John, Gastroenterology, started on August 1st and Ceazon Edwards, M.D., Vascular Surgery, is applying for clinical privileges and will be joining the Lam Vascular practice.

**Unfinished
Business
HMHD Charitable
Foundation
Health
Bylaws
Amendments**

Pursuant to the July 25, 2023 Board of Directors meeting, the Hunt Memorial Hospital District Charitable Health Foundation Bylaws and proposed amendments were presented. Following discussion, Mr. Taylor moved, seconded by Mrs. Peek, to approve the Bylaws as amended. The motion carried unanimously.

**Introduction
Of Officers and
Directors**

Ms. Snarr, Human Resources Director, reported she has been with the hospital district for 13 years and has worked in Medical Staff, Administration and Human Resources and looks forward to her new role. Ms. Yeager, Patient Financial Services Director, reported she has been with the hospital district for 11 years as the Patient Accounts Manager and previously managed cancer centers, market affiliations, acquisitions and mergers, 340B and retail pharmacy for Texas Oncology and is proud of this new opportunity. Mr. Boles discussed the proposed credit card transaction fee discussed last month and following discussion the hospital will proceed with accessing the fee.

**Citizens to
Be Heard**

There were no citizens to be heard.

**Public
Testimony**

There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

**New Business
Expansion
Report**

Mr. Constantino thanked Mr. Burgess for an outstanding job on a difficult project and that he has appreciated working with him. Mr. Burgess reported the last state inspection was passed 100%. Work is being completed to seed the back construction parking area and leaving the front area for employee overflow parking. The new chiller has been repaired and has been functioning as it should for over a week so the back-up chiller will be removed when the rental period has ended. Following the report, the board thanked and applauded Mr. Burgess and Robins & Morton for their work on the project.

**Consent
Agenda**

Mr. Taylor moved, seconded by Mrs. Peek, to approve the following consent agenda items as recommended and presented. The motion carried unanimously.

To approve the recommendations for appointments, requests for additional privileges, a request for additional clinical privileges, requests to change staff status, reappointments, a reappointment with changes in clinical privileges and a resignation for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Board Credentials Review Committee.

To approve \$11,226.00 for exterior illuminated signage for the Royse City Urgent Care and \$22,452.00 for exterior illuminated signage for the Rockwall Urgent Care upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$74,968.59 for Stryker SLX Surgical Lights for Hunt Regional Medical Center Surgical Services Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$74,000 for a refurbished HANA Table for Hunt Regional Medical Center Surgical Services Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$142,173.79 for a BioMerieux Virtuo Blood Culture machine for Hunt Regional Medical Center Laboratory upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve a budget of \$300,000; \$156,671.47 for construction; \$113,328.53 for the purchase and installation of two air handler units and \$30,000 10% contingency for the fifth floor renovation project upon recommendation of the Finance/Budget Committee.

Action Items
TAMUC
Medical
Director
Services
Agreement

The agenda item, "Texas A&M University-Commerce Sports Medicine Medical Director Services Agreement" may be considered following the Executive Session.

Royse City
Financing
Bank
Proposal

Mr. Boles reported three banks were requested to provide financial proposals for equipment and tenant improvements costs on the Royse City project totaling approximately \$19M. One bank did not submit a proposal, Chase Bank bid on \$6M for the equipment and Texas Capital Bank bid on both components of the project; two different loans, \$6M with a seven year loan with a 5.04% interest rate for the equipment and a \$13M 20-year loan with a 5.32% interest rate for the building improvements. Following discussion on projected financial and statistics for the facility, Mr. Nelson moved, seconded by Mrs. Clack, to approve the bid proposal from Texas Capital Bank. The motion carried unanimously.

Amended
HMHD
Organization
Chart

Mr. Boles presented a proposed amended Organization Chart following the departure of Jimmy Robertson and resignation of Stacey Lane. Jamie Morgan is the Vice President/Chief Financial Officer. The Human Resources, the IT Department, Diagnostic Imaging, Human Resources and Facilities Management will be reporting to him, Rehab and Fitness Center will report to Mr. Potter, EMS/Trauma will report to Mr. Hurley, Laboratory will report to Mr. Martin and EOC/Safety and Pharmacy will report to Ms. Isham. Following discussion, Mr. Oswald moved, seconded by Mrs. Peek, to approve the proposed changes as outlined. The motion carried unanimously.

Financial
Statements

Ms. Morgan presented the June and July 2023 financial statements and statistical data. Following the overview of the statements, Mr. Taylor moved, seconded by Mrs. Killgore, to accept the statements, subject to audit.

DISCUSSION ITEMS

Strategic
Initiatives

There were no strategic initiatives to discuss.

Chairman's
Report

There was no report.

**President/CEO
Report**

The following was reported:

Mr. Martin reported there are two Pediatric positions available and they are actively recruiting. Dr. Wilson, Orthopedic Surgeon, is being considered and will be available to start October 1. A third Emergency Department physician for Commerce is being recruited. Following the report there was discussion on inpatient Pediatric services.

Mr. Hutto reported all departments went live on Cerner the end of July and discussed the challenges between the test environment and the go live environment noting the many variances. 84 active service requests have been submitted and as of today 70 of those have been accepted by Cerner and it is not known how long it will take to resolve. He noted when issues are identified, the clinical staff are finding manual workarounds, and thus, no clinical information is being lost. Efforts are focused on improving patient registration process as delays are causing patient dissatisfaction. Ms. Yeager reported claims were sent out the first day, a small amount of reimbursement was received on the third day and by day 5 and 7 they were fully posting. It was noted Cerner has been offsite for a week but we continue to contact them with issues as they come up.

Mr. Potter reported the Urgent Care Facilities in Rockwall and Royse City were initially to open October 1st but due to reimbursement issues with 340B and the cost report, the facilities will open September 29th. Construction on the Urgent Care Facility and Family Medicine Clinic in Fate is going well and the Urgent Care Facility is expected to open October 1, 2023.

Mr. Boles reported a meeting with Vanguard, Robins & Morton and Jacobs was held last week to discuss the expansion change orders and Jacobs would not accept any accountability regarding the change orders and the meeting adjourned. Next steps will involve mediation.

Mr. Boles reported Blue Cross Blue Shield is being given a 30 day extension to the contract cancellation notice due to the timing of completing the required negotiations and the notification requirement to their members.

Mr. Boles reported the Trauma survey was held yesterday and the surveyors were complimentary of our facilities and our Board of Directors for expanding our designation to Level III. Dr. Abbassi and our clinical staff received high praise for their work. The trauma surgeons need to work on improving their participation in the trauma meetings.

Mr. Boles reported he met with Dr. Cerise, President and CEO of Parkland Health and he will attend the Board meeting in October to discuss ideas on our reimbursement challenges.

Quality Report

Ms. Isham reported Hunt Regional Medical Center received accreditation approval by The Joint Commission noting the Accreditation cycle is effective April 8, 2023 and valid for up to 36 months. She reported the annual report from Medicaid indicates hospital performance measures as they relate to readmissions and complications improved over the past year due to collaboration between the Hospitalists, Coordinated Care and the Health Information Management Staff through the Utilization Review Committee. The Hospital Compare Data was presented and Hunt Regional Medical Center now has a 3 star rating which is equivalent to the national average. The hospital received an award for 100% Hospital Preparedness Program for Year 21 (July 2022-July 2023) through the North Central Texas Trauma Regional Advisory Committee. Provides increased collaboration and communication with other hospitals in North Texas as it relates to Emergency Preparedness and allocates various resources when needed. The hospital received a certificate of recognition from the Congress of the United States of America in celebration of earning the Get With the Guidelines - Silver Stroke Plus Quality Achievement Award from Congressman Keith Self. Following the presentation, the board accepted the report.

Compliance Report

Mr. Heatherly presented the Compliance Report for the second quarter April through June 2023. During the period 1,318 employees completed compliance training; 222 sanction checks were completed prior to start dates and were negative. There were no hotline/

investigation reports received during the quarter. There were five exit interview questions with concerns in April and all were HR issues, investigated and addressed; one exit interview question that was an HR issue with concern in May that was investigated and addressed; and there were two exit interview questions with concerns in June that were HR issues investigated and addressed. There were no physician compensation agreements approved in April or June and three physician compensation agreements approved in May. Following the presentation, the report was accepted.

**Executive
Session**

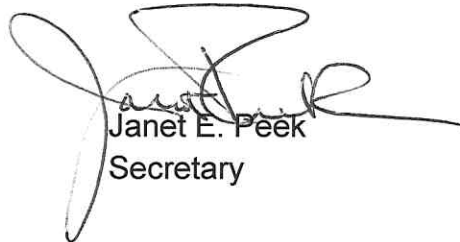
An Executive Session was held under Texas Government Code §551.071, §551.072, and §551.085. Dr. Pierce was excused from the Executive Session during discussion of §551.085 and Vice Chairman Taylor chaired the remaining Executive Session. Following the Executive Session, the following action was taken.

**TAMU-
Commerce
Medical
Director
Services
Agreement**

Mrs. Killgore moved, seconded by Mrs. Clack, to approve the Texas A&M University-Commerce Sports Medicine Medical Director Services Agreement with Texas Docs Unlimited, PA. The motion carried with Dr. Pierce abstaining.

Adjournment

There being no further business, the meeting adjourned at 7:55 p.m.


Janet E. Peek
Secretary