

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
July 25, 2023

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, July 25, 2023 at 5:34 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd. E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

ROLL CALL:

Mrs. Deborah Clack
Mr. Jefferson Helton
Mrs. Leslie Killgore
Mr. John C. Nelson, Jr.
Mr. Wesley Oswald
Mrs. Janet Peek
Dr. Scott Pierce
Mr. Michael Taylor
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO
Mr. Stuart O'Neil, General Counsel
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. Chad Martin, Vice President Clinic Operations
Mr. Travis Potter, Vice President Business Development
Mr. James A. Robertson, Jr., Vice President/CFO
Robert Deuell, M.D., Vice President of Medical Staff Affairs
Sherry Turner, DO, Associate Dean, Arkansas College of Osteopathic Medicine
Ms. Ginger Sutliff, GME Institutional Coordinator, ACHE
Asim Usman, M.D.
Mr. Logan Burgess, Robins & Morton
Mr. Jeffrey Constantino, Facilities Management Director
Mr. Pete Harrell, Projects Manager
Ms. Lisa Hill, Marketing/Development & Communications Director
Ms. Katie McKenna, Foundation Director
Ms. Brandi Isham, Coordinated Care/Quality/Medical Staff Director
Ms. Stacey Lane, Human Resources Director
Ms. Jamie Morgan, Controller
Ms. Erica Whirley, Urgent Care Director
Mr. Doug Roszhart, Candidate for State Representative

Approval of Minutes Mr. Helton moved, seconded by Mrs. Peek, to approve the June 27, 2023 minutes as presented. The motion carried unanimously.

Medical Staff Report Dr. Deuell reported a new gastroenterologist and general surgeon will begin soon. The Emergency Department, Cath Lab and Intensivists program are busy and doing well.

Citizens to Be Heard Mr. Roszhart introduced himself as a candidate running for State Representative in November and reported he continues to do well from the knee surgery he had in May.

Public Testimony There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

Introduction Of Officers and Directors Ms. Whirley, Urgent Care Director, reported she has been with the hospital district 14 years starting out as a floor nurse on Tele East, working through the float pool, then a Charge Nurse in the Emergency Room for eight years and a House Supervisor over the past year. She has enjoyed working here and is looking forward to her new role. Following the report, the Board welcomed her.

Unfinished Business There was no unfinished business.

New Business Expansion Report Mr. Burgess reported the final state inspection is scheduled for 10:30 am, Thursday. The ADA inspection with TDLR was held today and passed 100% with no deficiencies. The owner and architect punch list work is being completed and final clean up is underway in preparation for the state inspection on Thursday. He reported it has been a pleasure working on this project and the Board thanked him for the report.

Consent Agenda Mrs. Clack moved, seconded by Mr. Oswald, to approve the following consent agenda items as recommended and presented. The motion carried unanimously.

To approve the recommendations for appointments, requests for additional privileges, requests to change staff status,

reappointments and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Board Credentials Review Committee.

To approve the Spending and Approval Limits for Purchase of Supplies, Equipment & Services Policy upon recommendation of the Finance/Budget Committee.

To approve \$49,718.43 for waterproofing the Hunt Regional Medical Center OB-LDR Windows and Exterior Façade upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$24,320.00 to replace the domestic water boiler for Hunt Regional Emergency Medical Center-Commerce upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$35,533.40 to replace the ductwork in the Hunt Regional Medical Office Building Physical Therapy Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

Action Items
Arkansas
College of
Osteopathic
Medicine
Internal
Medicine
Residency
Program

Dr. Turner presented a proposal for the development of an internal medicine residency program at Hunt Regional Medical Center through the Arkansas College of Osteopathic Medicine. She outlined services the University will provide and the GME impact for the facility and community. The fixed cost for the first program is \$100,000 and \$50,000 for each additional program annually. The resources included in the costs are the Designated Institutional Official (DIO), Institutional Coordinator, Faculty Development, Library Services, simulations, Institutional Review Board and site prep and application prep consultant. Following the presentation and discussion, Mr. Taylor moved, seconded by Mr. Oswald, to proceed with the development of the Internal Medicine residency program as presented. The motion carried unanimously.

Hunt Regional
Medical Staff
Rules and

Ms. Isham presented a proposed amendment to the Hunt Regional Medical Staff Rules and Regulations, Section XI, General Rules Related to Trauma Services, Paragraph E. as recommended

**Regulations
Amendment
To Trauma
Services**

by the Medical Executive Committee. Paragraph E is an addition and designates the Trauma Medical Director as the designated surgical director for the ICU and will follow guidelines set forth in DSHS Level 3 Trauma Designation Criteria. The ICU Intensivist will serve as a back-up to provide immediate 24 hour a day coverage when the surgical director is unavailable and the system will be continuously monitored by the trauma PI program. Following the presentation, Mrs. Peek moved, seconded by Mrs. Clack, to approve the amendment as recommended. The motion carried unanimously.

**HMHD Charitable
Health
Foundation
Bylaws
Amendments**

The Hunt Memorial Hospital District Charitable Health Foundation Bylaws amendments were tabled and will be considered during the August Board meeting.

**Inpatient
Acute
Rehab
Services
Contract**

Mr. Boles presented an amendment to renew the Milestone Healthcare Management Agreement for inpatient acute rehabilitation services for three (3) years effective September 1, 2023 through August 31, 2026. Following discussion, Mrs. Clack moved, seconded by Mrs. Peek, to approve the amendment as presented. The motion carried unanimously.

**Purchased
Services
& Service
Line Dev.
Of Urgent
Care**

The agenda item, "Purchased Services and Service Line Development of Urgent Care" may be considered following the Executive Session.

**Amended
HMHD
Organization
Chart**

Mr. Boles reported with the retirement of John Heatherly, Vice President of Operations/Support Services, the following changes to the Hunt Memorial Hospital District Organization Chart are being proposed, effective August 14, 2023:

Brandi Isham, Vice President of Quality/Coordinated Care,
including Outpatient Behavioral Health

Stacey Lane, Vice President of Human Resources, including
Laboratory, Diagnostic Imaging, Rehab-Physical Therapy
Safety and Security

and, the following Administrative Team members will have the following additional responsibilities:

Chad Martin ~ Cardiopulmonary Department

Travis Potter ~ EVS/Linen and Urgent Care

James Robertson ~ Retail Pharmacy
Stuart O'Neil ~ Compliance
Lee Boles ~ Facilities Management Department

Following discussion, Mr. Taylor moved, seconded by Mrs. Peek, to approve the proposed changes as outlined. The motion carried unanimously.

**Budget
Workshop
Schedule**

The board budget workshop will be 2:30 - 4:30 pm, Tuesday, August 22, 2023.

**Hunt
Regional
Medical
Center
Fifth Floor
Renovations**

Mr. Boles reported renovation bids for the fifth floor are due August 3, 2023 and as to not delay the process, he respectfully requested the project proceed with a \$650,000 budget and the final bid will be presented at the August Board meeting. He noted the air handler has been ordered and will take approximately 14 weeks to receive. Following discussion, Mr. Helton moved, seconded by Mrs. Peek, to proceed with the fifth floor renovation as requested with the final bid to be reported next month. The motion carried unanimously.

**Financial
Statements**

Mr. Robertson reported with the recent Multiview conversion, the report on the June financial statements will be delayed and will be presented with July financial statements at the August Board meeting. He provided an update on days cash on hand, Cerner conversion and the continued negotiations with our managed care payers. Mr. Boles reported Senate Bill 490 has new itemized billing requirements health care providers will be required to follow for all health care services and supplies, effective September 1, 2023 and the hospital is in compliance with the new legislation.

DISCUSSION ITEMS

**Strategic
Initiatives**

Strategic initiatives will be discussed in Executive Session.

**Chairman's
Report**

Dr. Pierce reported the following:

The THT Conference was held this week and board members who participated felt the speakers and topics were informative and well received.

Discussed planning a leadership conference similar to the one last fall with the board/medical staff/leadership and it was the consensus to plan the event for October.

**President/CEO
Report**

The following was reported:

Mr. Martin provided an update on recruitment for Orthopedics, Pediatrics, OB/GYN, Family Medicine and Emergency Medicine. A welcome lunch is scheduled for Jaison John, M.D. Gastroenterology on Tuesday, August 1 in the Weaver Conference Room from 12-1:30 pm.

Mr. Hurley discussed the upcoming Cerner EHR conversion scheduled for midnight, Sunday, July 30 and the training the clinical and billing staff completed to prepare for the change. There have been several project leaders who did an outstanding job assisting Cerner and our staff during this process and they will be introduced at a future board meeting.

Mr. Boles reported the Urgent Care service line and expense management initiatives will be discussed further in Executive Session.

Mr. Boles reported we continue to be in communications with Texas A&M University-Commerce on our proposal for medical services for their sports medicine program.

**Purses
& Prosecco**

Ms. McKenna distributed invitations to the first annual Hunt Regional Foundation designer handbag bingo event, "Purses & Prosecco". The event will be held at the Caddo Creek Event Venue on Thursday, September 14 from 6-10 pm. Seating is limited and tickets are \$75 each.

**Executive
Session**

An Executive Session was held under Texas Government Code §551.071, §551.072, and §551.085. Dr. Pierce was excused from the Executive Session during discussion of §551.085 and Vice Chairman Taylor chaired the remaining Executive Session. Dr. Pierce filed two Conflict of Interest Affidavits and Affidavits of Abstention from Voting with the Secretary of the Board prior to tonight's meeting. Following the Executive Session, the following action was taken.

**Purchased
Services
And
Service
Line
Development**

Mr. Oswald moved, seconded by Mrs. Clack, to approve the Hunt Regional Healthcare Urgent Care facilities contracts for medical supervision and billing services with Texas Docs Unlimited 2, LLC and to authorize the CEO to finalize negotiations with Texas Docs Unlimited 2, LLC for service line/business development of the urgent care centers. The motion carried with Dr. Pierce abstaining. Dr. Pierce abstaining.

Adjournment

There being no further business, the meeting adjourned at 8:16 p.m.

Janet Peek
Secretary

slt